

Agenda Item 5

Report to: Schools Forum

Date: 29 September 2017

Title of Report: De-delegating budgets for Primary and Secondary maintained schools

By: Jill Fisher, Finance Manager

Purpose of Report: To advise Forum which budgets were de-delegated by schools in 2017/18, and seek approval on de-delegated budgets for 2018/19.

Recommendation:

The Primary and Secondary maintained Schools Forum Representatives are asked to decide which services should be provided centrally by the Authority for 2018/19

1. Background

1.1 Since 2013/14 the Department for Education (DfE) has allowed the Schools Forum to agree to de-delegate budgets for certain services provided centrally by the Local Authority (LA). The DfE have confirmed that this arrangement will continue for financial year 2018/19.

1.2 The funding is automatically delegated to Academies who can choose to access some of the services by purchasing from East Sussex Services to Schools.

1.3 The services to be considered for de-delegation in 2018/19 are shown below and Schools Forum can agree to de-delegate a service in 2018/19 where it chose not to in 2017/18.

- contingencies
- behaviour support services
- support for minority ethnic pupils
- administration of free school meals
- jury service and union business

1.4 In 2017/18, the following decisions were agreed at schools forum on de-delegated services.

	PRIMARY	SECONDARY
	De-delegated in 2017/18	De-delegated in 2017/18
Contingency	Yes	Yes
Behaviour support services	Yes	No
Support for minority ethnic pupils	Yes	Yes
Free meal eligibility	Yes	Yes
Jury service and union business	Yes	Yes

1.5 Only members of the Schools Forum representing maintained primary and secondary schools will be entitled to vote on the 2018/19 proposals. Representatives of each phase will vote separately.

2. The Services

- 2.1 Descriptions of the services which can be provided centrally to maintained schools are set out below in Appendix A.
- 2.2 The de-delegated funding for 2017/18 to schools and Academies for these services is summarised in Appendix D.
- 2.3 The potential amounts to be de-delegated to the LA are based on the data at 1 Sept 2017, (therefore using October 2016 Pupil Census data) and the formula factors are:

De-delegated Heading	Formula Factor	Primary (£)	Secondary (£)
Contingency	Per Pupil	300,033	172,186
Behaviour Support Services	20% Per Pupil 55% Free School Meal 25% Prior Attainment	319,845	170,462
Support for minority ethnic pupils	Per Pupil	445,237	146,480
Free meal eligibility	Free School Meal Numbers	16,771	10,147
Jury service and union duties	Per Pupil	55,611	1,497

- 2.4 Schools Forum should note that the individual de-delegated school amounts will change in 2018/19 compared to 2017/18. This is because the amounts de-delegated per school will be based on the forthcoming October 2017 census data. Please also note that there are changes to the number of East Sussex maintained schools.

3 Recommendations

- 3.1 The Maintained Primary and Secondary representatives on the Schools Forum are requested to agree the services to be de-delegated in 2018/19, so that the services continue to be provided centrally.

Contingencies

Contingencies can be held for a limited range of circumstances

- Exceptional unforeseen costs which it would be unreasonable to expect governing bodies to meet
- Schools in financial difficulties
- Additional costs relating to new, re-organised and closing schools
- Managing extra ordinary personnel matters

It is recommended that maintained schools continue to fund a contingency which will be administered by the Local Authority for the approved purposes.

If schools decide not to have a central contingency, they will need to ensure that they are able to make any extraordinary payments which can put undue strain on individual school budget shares.

Administration of Free School Meals

The County Council's free school meals service enables schools to meet legal requirements relating to the provision of free school meals without the administrative burden.

The free school meals service is located within the Admissions and Transport Team and as a Local Authority, we have direct links with Government Departments (DfE and DWP). This enables us to determine eligibility for free school meals with one short telephone call from schools with the vast majority of individual applications only taking 30 seconds to process. Individual schools do not have access to the checking service meaning eligibility would need to be carried out at school level as a paper exercise.

We are able to give guidance on all aspects of eligibility and provide accurate data to support schools. Weekly changes are reported to schools securely and full entitlement reports are sent to individual schools. We will ensure that free schools meals data is accurate for the census returns.

NB Academies can buy into this service through Services to Schools.

Jury service and union business

This central budget currently pays for supply cover when members of a school's staff undertake Trade Union Duties or Jury Service. The amount each school may have to pay can vary significantly from year to year, whereas across the County the amount is more likely to be relatively stable. The benefit to maintained schools of pooling these budgets is that schools know exactly how much they will pay each year instead of facing additional costs which they cannot control.

For primary schools, this budget also includes the costs of administering the County Funded Supply internal insurance schemes. If primary schools choose not to pool this budget there will be an increase in the cost they pay for membership of the schemes.

Report to: **Schools' Forum**

Date: **14 September 2017**

Title of Report: **Request for Extension of Pooled Funding for BSS & EAL**

By: **Nathan Caine, Head of ISEND Provider Services**

Purpose of Report: **To outline the developments that have been made in Behaviour Support Services and English as an Additional Language Service since 2013/14 and set out a case to extend the existing arrangements to pool funding for Primary Behaviour Support Services and English as an Additional Language Service and to pool funding for Secondary Behaviour Support Services.**

1 Background

- 1.1** From April 2014, funding arrangements for centrally held Behaviour Support Services (BSS) and services for children with English as an Additional Language (EALS) were placed under the jurisdiction of Schools' Forum to decide whether or not the historic budgets could be pooled by the Local Authority, or distributed to maintained schools by formula.
- 1.2** BSS and EALS have continued to develop services with a particular focus on increasing the flexibility of support delivered to maintained schools (from de-delegated budgets) by bringing services in line with provision made to academies and free schools (which is done on a traded basis). Both maintained schools and academies have highlighted the wish for there to be a 'one-tier' service as far as this is possible; this aspiration was central in the new models that have been developed.
- 1.3** The continued changes in BSS and EALS should also be seen within the context of the development of traded services, which has seen a change in the way that services within ISEND Provider Services are working with schools and academies, outside of the statutory delivery framework. The development of a units-based system has been welcomed by schools as a transparent way of demonstrating the cost of support and, therefore, the principles of this model have been extrapolated into the revised models for both BSS and EALS. This allows for clarity when maintained schools want to buy additional support over and above their standard allocation.
- 1.4** The principles of de-delegation are to create collectively funded services for groups of vulnerable children which ensure that all schools, within a de-delegation agreement, can access support for the full range of pupil need, irrespective of the availability of their own resources at a given time. The delegated funding provides the Local Authority with resources to retain highly-skilled staff (such as language and behavior specialist) who are deployed to schools to provide support and guidance. Without this resource the LA would be unable to maintain the level of support required to meet school demand and schools would have to recruit, appoint and retain specialist staff themselves.

2 Behaviour Support Services

- 2.1** Resources for primary maintained schools are managed according to a transparent formula. Appendix A outlines the final agreement for how support has been allocated to schools and what proportion of the budget is retained for high-level behaviour

referrals through the ISEND Front Door. The central tenet of this proposal is securing a balance between maintaining high-end (crisis) support for schools and an allocation of resource to all schools, thereby allowing for a more equitable distribution of support and options for schools to have greater flexibility and control over the support they receive.

- 2.2** The new system for allocating support was originally implemented at the beginning of term 6 2013 and has been in operation since then. Ensuring that allowances are made for small schools who do not have high levels of deprivation, but still wish to access specialist support for behaviour, has been key in these developments. The aspiration was that this new model would allow for schools to use pooled resources for early intervention and access not be dependent solely on the number of high-need children in school at the point of request,
- 2.3** Feedback from schools continues to be positive and there has been a significant increase in the uptake of services across schools and, in the primary sector, more schools are accessing behaviour support than was previously the case. The benefits of more effective support for behaviour management will continue to have an impact across the phases. The greater impact of this resource is already being seen both in terms of an increase in the number of children supported and high levels of satisfaction from schools.
- 2.4** The decision not to de-delegate funding for maintained secondary schools has resulted in schools losing access to expertise and support that was previously available as required and without charge. Within the context of schools struggling with increasing numbers of children with SMEH needs, it is important to review the decision to delegate this funding to consider whether there is a more compelling argument to de-delegate this funding.

3 English as an Additional Language Service

- 3.1** From April 2014, units have been allocated to schools based on the number of EAL pupils who have been in the education system in the UK for less than 3 years. This system weights support towards the newly arrived pupils who generally have lower levels of English and the greatest need for support.
- 3.2** Following a review of need in 2016/17, and the potential for an increase in demand for support for refugees, it is proposed that the system allocates 30% of resources (Green Units) to maintained schools based on the number of EAL pupils on roll who have been in the UK education system for less than 3 years at the last October census count; 60% of the resource (Red units) remains allocated to those with the greatest need. Any school with insufficient Green units admitting a newly arrived EAL pupil can receive an allocation of Red, high-end units following a successful referral through ISEND Front Door. Appendix B outlines the final agreement for how support has been allocated to schools in 2016/17.
- 3.3** Under the system of pooled funding we are able to distribute units to schools according to their needs and have flexibility in doing this. The allocation of units at the beginning of the financial year gives schools the flexibility to plan provision effectively, choosing from the range of support available to them. This planning can take place in the knowledge that, where a school has insufficient Green units, further Red units can be granted following a successful Front Door referral for new arrivals including refugees and pupils with the greatest need.

3.4 Having a system of pooled funding guarantees the core allocation of units to schools as well as extended, high-end support for the most vulnerable pupils. No more expenditure is necessary. However, there is the opportunity to purchase extra services from EALS should a school wish to do so.

4 Conclusions

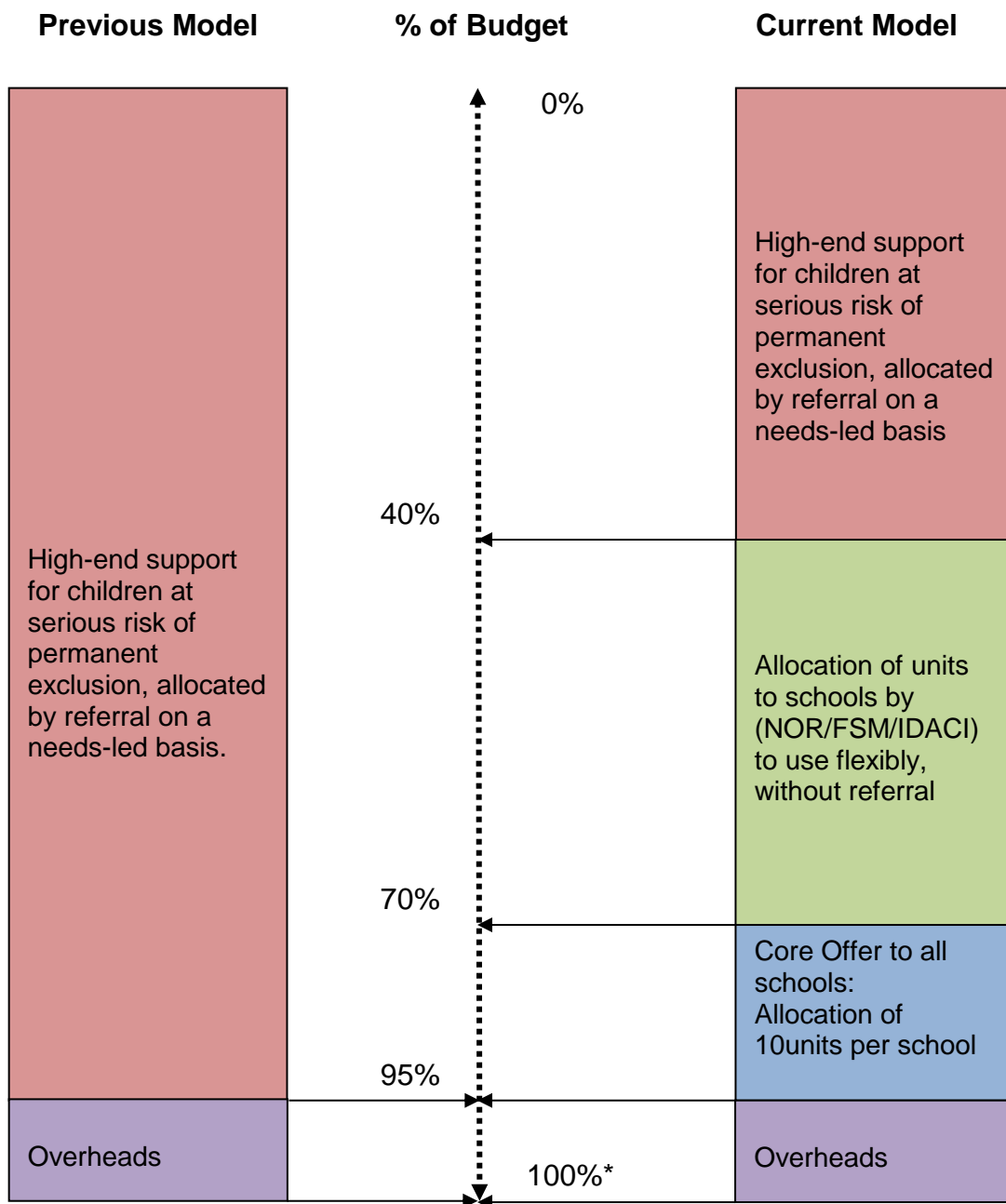
4.1 The level of challenge across East Sussex schools remains very high in respect of managing behavior and reducing exclusions and improvements in this area are key to improving standards. East Sussex continues to perform poorly when compared to national and statistical neighbours and, therefore, ensuring a good level of service is available across all schools must be a priority.

4.2 The changes which have been made around the allocation of support following the agreement to pool primary BSS and primary and secondary EALS budgets represent a significant move in the way support was historically allocated to schools and is providing greater flexibility for all schools whilst continuing to direct the greatest support to young people with the greatest need. Schools' Forum is, therefore asked to consider maintaining the de-delegated pooled budgets that were agreed for 2017/18 (i.e. EALS and Primary BSS) into 2018/19.

4.3 In addition to EAL and primary BSS funding, Schools' Forum is asked, to consider the option for de-delegation of Secondary BSS to provide access to expertise across the secondary phase in light of the high demand for support for pupils.

Nathan Caine
Head of ISEND Provider Services

Behaviour Support to Schools: Allocation of Pooled Budget



*This can be 'topped up' by individual schools by purchasing additional units from the Services to Schools offer.

Primary Behaviour Support Unit Allocation 2017/18

School	30% Allocated to units @ £60 per unit	25% Allocated as Core Offer To all school	Total Units Allocated
Alfriston School	4	10	14
All Saints' and St Richard's Church of England Primary School	3	10	13
All Saints Church of England Primary School - Bexhill	20	10	30
Annecy Catholic Primary School, Seaford	10	10	20
Ashdown Primary School	19	10	29
Barcombe Church of England Primary School	4	10	14
Battle and Langton Church of England Primary School	26	10	36
Beckley Church of England Primary School	4	10	14
Blackboys Church of England Primary School	3	10	13
Bodiam Church of England Primary School	4	10	14
Bonners Church of England Primary School	7	10	17
Bourne Primary School	43	10	53
Brede Primary School	8	10	18
Broad Oak Community Primary School	6	10	16
Burwash C of E School	7	10	17
Buxted C of E Primary School	7	10	17
Castledown Community Primary and Nursery School	48	10	58
Catsfield Church of England Primary School	5	10	15
Chantry Community Primary School	15	10	25
Chiddingly Primary School	8	10	18
Chyngton School	22	10	32
Cradle Hill Community Primary School	22	10	32
Cross in Hand Church of England Primary School	13	10	23
Crowhurst C of E Primary School	4	10	14
Dallington Church of England Primary School	3	10	13
Danehill Church of England Primary School	3	10	13
Denton Community School	15	10	25
Ditchling (St Margarets) Church of England Primary School	3	10	13
East Hoathly C of E Primary School	6	10	16
Etchingam Church of England Primary School	4	10	14
Firle Church of England Primary School	2	10	12
Five Ashes C of E Primary School	3	10	13
Fletching Church of England Primary School	2	10	12
Forest Row Church of England Primary School	10	10	20
Framfield Church of England Primary School	4	10	14
Frant Church of England Primary School	3	10	13
Groombridge St Thomas' Church of England Primary School	5	10	15
Grovelands Community School	31	10	41
Guestling-Bradshaw Church of England Primary School	10	10	20

Hamsey Community Primary School	5	10	15
Hankham Primary School	7	10	17
Harbour Primary School & Nursery	34	10	44
Harlands Primary School	7	10	17
Hellingly Community Primary School	9	10	19
Herstmonceux Church of England Primary School	9	10	19
High Hurstwood Church of England Primary School	4	10	14
Holy Cross Church of England Primary School	8	10	18
Hurst Green Church of England Primary School	6	10	16
Icklesham Church of England Primary School	5	10	15
Iford & Kingston Church of England Primary School	5	10	15
Langney Primary School	41	10	51
Laughton Community Primary School	4	10	14
Little Common School	24	10	34
Little Horsted Church of England Primary School	4	10	14
Manor Primary School	19	10	29
Mark Cross Church of England Primary School	2	10	12
Mayfield Church of England Primary School	7	10	17
Maynards Green Community Primary School	7	10	17
Meridian Primary School	30	10	40
Motcombe Community School	15	10	25
Netherfield C of E Primary School	8	10	18
Newick Church of England Primary School	6	10	16
Ninfield Church of England Primary School	6	10	16
Northiam Church of England Primary School	6	10	16
Nutley Church of England Primary School	2	10	12
Ocklynge Junior School	40	10	50
Park Mead Primary School	6	10	16
Parkland Infant School	10	10	20
Parkland Junior School	17	10	27
Parkside Community Primary School	8	10	18
Pashley Down Infant School	13	10	23
Peacehaven Heights Primary School	27	10	37
Peasmarsh Church of England Primary School	6	10	16
Pells Church of England Primary School, Lewes	6	10	16
Pevensey and Westham C of E Primary School	23	10	33
Plumpton Primary School	3	10	13
Polegate School	22	10	32
Punnetts Town Community Primary School	3	10	13
Ringmer Primary School	12	10	22
Rocks Park Primary School	9	10	19
Rodmell Church of England Primary School	2	10	12
Roselands Infants School	11	10	21
Rotherfield Primary School	7	10	17
Sacred Heart Catholic Primary School, Hastings	11	10	21
Salehurst Church of England Primary School	12	10	22
Sandown Primary School	58	10	68
Seaford Primary School	22	10	32
Sedlescombe C of E Primary School	9	10	19
Shinewater Primary School	46	10	56
South Malling C of E Primary School	11	10	21

Southover C of E Primary School	15	10	25
St Andrew's Church of England Infants School, Eastbourne	18	10	28
St John's Church of England Primary School, Crowborough	4	10	14
St John's Meads Church of England Primary School	7	10	17
St Mark's Church of England Primary School, Hadlow Down	3	10	13
St Mary Magdalene's Catholic Primary School, Bexhill-on-Sea	10	10	20
St Mary Star of the Sea Catholic Primary School	10	10	20
St Mary the Virgin Church of England Primary School, Hartfield	3	10	13
St Marys Catholic Primary School, Crowborough	8	10	18
St Michael's Church of England Primary School, Playden	3	10	13
St Michael's Primary School, Withyham	3	10	13
St Pancras Catholic Primary School, Lewes	8	10	18
St Peter and St Paul C of E Primary School	23	10	33
St Peter's Church of England Primary School, Chailey	7	10	17
St Philip's Catholic Primary School, Uckfield	7	10	17
St Thomas à Becket Catholic Infant School, Eastbourne	7	10	17
St Thomas à Becket Catholic Junior School, Eastbourne	11	10	21
St Thomas' Church of England Primary School, Winchelsea	7	10	17
Stafford Junior School	24	10	34
Staplecross Methodist Primary School	4	10	14
Stone Cross School	16	10	26
Stonegate Church of England Primary School	3	10	13
Telscombe Cliffs Community Primary School	26	10	36
The Haven	28	10	38
Ticehurst C of E Primary School	7	10	17
Tollgate Community Junior School	24	10	34
Wadhurst C of E Primary School	12	10	22
Wallands Community Primary School	21	10	31
West Rise Community Infant School	17	10	27
West Rise Junior School	20	10	30
Western Road Community Primary School	8	10	18
Westfield School	8	10	18
Willingdon Primary School	16	10	26
Wivelsfield Primary School	8	10	18

Primary Total

1486

1240

2726

NB: Schools converting to Academy status mid-year are allocated units on a pro-rata basis.

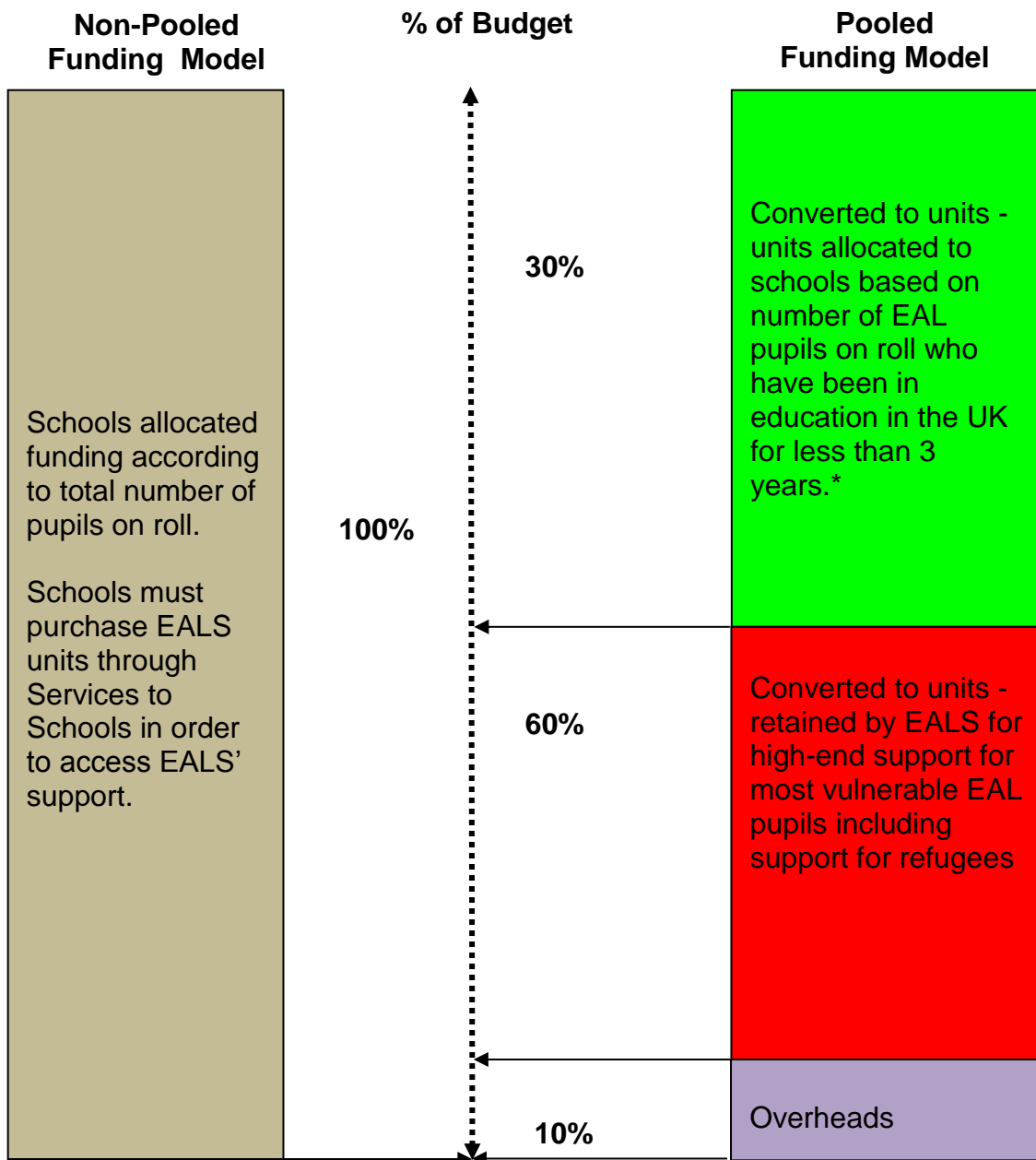
Nominal Secondary Behaviour Support Unit Allocation 2016/17 (if de-delegated)

School	30% Allocated to units @ £60 per unit based on formula	20% allocated to all schools as core offer @ £60 per unit	Total Units
Claverham Community College	76	54	130
Heathfield Community College	66	54	120
Robertsbridge Community College	49	54	103
Uckfield Community College	84	54	138
Uplands Community College	43	54	97
Willingdon Community School	76	54	130
Chailey School	49	54	103
Priory School, Lewes	58	54	112
The Causeway School	75	54	129
St Richard's Catholic College, Bexhill-on-Sea	70	54	124
Peacehaven Community School	63	54	117

Secondary Total 783 648 1431

NB: Schools converting to Academy status mid-year are allocated units on a pro-rata basis.

EAL Support to Schools: Allocation of Pooled Funding



*This can be 'topped up' by individual schools purchasing additional units

Unit allocation for maintained schools FY 2017-18

Primary maintained schools	EAL Pupils on Roll < 3yrs	30% Allocated to Units @ £70 per unit x EAL Pupils on roll <3 yrs at 2016 October census
Alfriston School	1	2
All Saints' and St Richard's Church of England Primary School	1	2
All Saints Church of England Primary School - Bexhill	4	5
Annecey Catholic Primary School, Seaford	9	13
Ashdown Primary School	5	7
Barcombe Church of England Primary School	0	-
Battle and Langton Church of England Primary School	10	15
Beckley Church of England Primary School	2	3
Blackboys Church of England Primary School	2	3
Bodiam Church of England Primary School	0	-
Bonnars Church of England Primary School	1	2
Bourne Primary School	144	206
Brede Primary School	0	-
Broad Oak Community Primary School	1	2
Burwash C of E School	0	-
Buxted C of E Primary School	0	-
Castledown Community Primary and Nursery School	21	30
Catsfield Church of England Primary School	0	-
Chantry Community Primary School	2	3
Chiddingly Primary School	0	-
Christ Church, Church of England Primary School	68	97
Chyngton School	13	18
Cradle Hill Community Primary School	4	5
Cross in Hand Church of England Primary School	3	5
Crowhurst C of E Primary School	0	-
Dallington Church of England Primary School	0	-
Danehill Church of England Primary School	1	2
Denton Community School	6	8
Ditchling (St Margarets) Church of England Primary School	3	5
East Hoathly C of E Primary School	0	-
Etchingham Church of England Primary School	0	-
Firle Church of England Primary School	0	-
Five Ashes C of E Primary School	0	-
Fletching Church of England Primary School	0	-
Forest Row Church of England Primary School	8	11
Framfield Church of England Primary School	2	3
Frant Church of England Primary School	0	-
Groombridge St Thomas' Church of England Primary School	1	2
Grovelands Community School	12	17
Guestling0Bradshaw Church of England Primary School	6	8
Hamsey Community Primary School	2	3

Hankham Primary School	0	-
Harbour Primary School & Nursery	23	33
Harlands Primary School	4	5
Hellingly Community Primary School	2	3
Herstmonceux Church of England Primary School	1	2
High Hurstwood Church of England Primary School	1	2
Holy Cross Church of England Primary School	1	2
Hurst Green Church of England Primary School	2	3
Icklesham Church of England Primary School	0	-
Iford & Kingston Church of England Primary School	4	5
Langney Primary School	19	28
Laughton Community Primary School	1	2
Little Common School	9	13
Little Horsted Church of England Primary School	1	2
Manor Primary School	14	20
Mark Cross Church of England Primary School	1	2
Mayfield Church of England Primary School	1	2
Maynards Green Community Primary School	2	3
Meridian Primary School	11	16
Motcombe Community School	38	54
Netherfield C of E Primary School	0	-
Newick Church of England Primary School	2	3
Ninfield Church of England Primary School	1	2
Northiam Church of England Primary School	2	3
Nutley Church of England Primary School	0	-
Ocklynge Junior School	25	36
Park Mead Primary School	0	-
Parkland Infant School	8	11
Parkland Junior School	2	3
Parkside Community Primary School	2	3
Pashley Down Infant School	37	54
Peacehaven Heights Primary School	25	35
Peasmarsh Church of England Primary School	0	-
Pells Church of England Primary School, Lewes	1	2
Pevensey and Westham C of E Primary School	2	3
Plumpton Primary School	1	2
Polegate School	7	11
Punnetts Town Community Primary School	0	-
Ringmer Primary School	0	-
Rocks Park Primary School	2	3
Rodmell Church of England Primary School	0	-
Roselands Infants School	29	41
Rotherfield Primary School	7	10
Sacred Heart Catholic Primary School, Hastings	13	18
Salehurst Church of England Primary School	0	-
Sandown Primary School	7	10
Seaford Primary School	10	15

Sedlescombe C of E Primary School	2	3
Shinewater Primary School	49	70
South Malling C of E Primary School	8	11
Southover C of E Primary School	11	16
St Andrew's Church of England Infants School, Eastbourne	33	47
St John's Church of England Primary School, Crowborough	0	-
St John's Meads Church of England Primary School	13	18
St Mark's Church of England Primary School, Hadlow Down	0	-
St Mary Magdalene's Catholic Primary School, Bexhill0on0Sea	33	47
St Mary Star of the Sea Catholic Primary School	26	38
St Mary the Virgin Church of England Primary School, Hartfield	2	3
St Mary's Catholic Primary School, Crowborough	12	17
St Michael's Church of England Primary School	0	-
St Michael's Primary School, Withyham	1	2
St Pancras Catholic Primary School, Lewes	4	6
St Peter and St Paul C of E Primary School	28	40
St Peter's Church of England Primary School, Chailey	4	5
St Philip's Catholic Primary School, Uckfield	7	10
St Thomas à Becket Catholic Infant School, Eastbourne	77	110
St Thomas à Becket Catholic Junior School, Eastbourne	25	36
St Thomas' Church of England Primary School, Winchelsea	0	-
Stafford Junior School	23	33
Staplecross Methodist Primary School	0	-
Stone Cross School	0	-
Stonegate Church of England Primary School	0	-
Telscombe Cliffs Community Primary School	14	20
The Haven	24	35
Ticehurst C of E Primary School	5	7
Tollgate Community Junior School	12	17
Wadhurst C of E Primary School	3	5
Wallands Community Primary School	9	13
West Rise Community Infant School	12	17
West Rise Junior School	1	1
Western Road Community Primary School	2	3
Westfield School	0	-
Willingdon Primary School	6	8
Wivelsfield Primary School	0	-

Primary Total

1096

1577

NB: Schools converting to Academy status mid-year are allocated units on a pro-rata basis.

Secondary Maintained Schools	EAL Pupils on Roll < 3yrs	30% Allocated to Units @ £65 per unit x EAL Pupils on roll <3 yrs at 2016 October census
Chailey School	9	81
Claverham Community College	2	18
Heathfield Community College	3	27
Peacehaven Community School	8	72
Priory School, Lewes	7	63
Robertsbridge Community College	1	9
St Richard's Catholic College, Bexhill-on-Sea	18	162
The Causeway School	6	54
Uckfield Community Technology College	6	54
Uplands Community College	3	27
Willingdon Community School	0	0
Secondary Maintained Total	46	713

NB: Schools converting to Academy status mid-year are allocated units on a pro-rata basis.